



# Lawrence County School System

## Family Involvement Plan

### The Purpose

Lawrence County Schools Family Engagement Plan and Activities were developed to:

- Support the system's Tennessee Comprehensive System wide Planning Process (TCSP)
- Support compliance with No Child Left Behind
- Identify the indicators that support of the district's Parent/Family Involvement Policies 4.5022 and 4.502
- Create a common vision of family engagement and resources needed to support and sustain the vision
- Increase and improve the level of family engagement in our schools
- Comply with Tennessee Senate Bill No. 293
- Comply with Tennessee Standards on Parental Involvement

### The Plan

#### **Standard 1: Welcoming All Families**

**To welcome and value parents as active participants in the life of the school, to school staff, and to what students are learning and doing in class and school**

##### *Indicators*

1. School newsletters and memos are sent home on a regular basis and contain information regarding school programs including report cards, test results, program options, and suggestions for parents to become involved in their child's education.
2. Parent-Teacher Conferences are scheduled each semester at times convenient to parents' attendance.
3. Title I Schools host an annual Family Night to provide information regarding federal programs and expenditures and to collect feedback from parents.
4. Child care may be provided to families attending school parent night activities.
5. School marquees will reflect welcoming signage.

## **Standard 2: Communicating**

### **To include technical assistance and plan support for effective family engagement in regular, meaningful communication about student learning**

#### *Indicators*

1. The district report card and other prime sources of information regarding academic assessment and expected student proficiency levels are linked to the state department web site from the district's web page.
2. Curriculum/courses of study may be accessed by a link from the district's web site to the state department web site.
3. A computer with access to the internet and email is available to parents at the Adult Learning Center located in the J.C. Barnett Center.
4. *Excellence in Education*, the district's newsletter, is posted on the district's web site.
5. Teachers district wide use *STI Education Data Management Solutions* software to record student grades electronically. The program sends emails to parents reporting their child's grades, attendance, etc.
6. Local newspapers and radio stations are used for media coverage, school advertisements, and school board meetings.
7. Title X Homeless funding has provided computers to The Shelter (abuse facility) for parent and student access while housed there.
8. Kindergarten, First Grade, and Second Grade Report Cards are standards based.
9. The Lawrence County School System Tennessee Comprehensive System wide Planning Process (TCSP) document (including goals and action steps) will be posted on the district's web site, and each school's TSIPP will be posted on the school web site.
10. Student handbooks that include school, district, state, and federal policies, rules and regulations will be provided to all students and require parental signature of acknowledgement.
11. Each school's website will be updated with current information available to parents.
12. Each school will plan parent sessions on highlights of the rules, regulations, policies as outlined in the student handbook.

## **Standard 3: Supporting Student Success**

### **To provide regular opportunities for families to strengthen their knowledge and skills to effectively support students' learning**

#### *Indicators*

1. *Helping Children Learn*, a family newsletter, is posted on the district's web site.
2. Access to *Homework Hotline* is featured on the district's web site.
3. GED classes are available at the Barnett Learning Center.
4. Education and data based family nights are held at individual schools throughout the school year.

5. *Study Island* is made available for home use.
6. *BookFlix* is made available for home use.
7. District Assessment Calendar with detailed assessment information and dates will be posted on the district website.

## **Standard 4: Speaking Up for Every Child**

**To provide information to families to enable them to be advocates for their own and other children, ensuring equitable fairness and equal access to learning opportunities for all students**

### *Indicators*

1. Each school's calendar of events will indicate opportunities for parents to engage in the school.
2. Reasonable support for parent involvement activities will be provided per parent request (i.e., interpreter, transportation, child care, etc.)
3. Opportunities will be provided in all schools for full participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.
4. Sign-in sheets and other forms of documentation will be kept on file and reviewed annually to assess parent participation in system and school activities.
5. School activities and lunch menus will support diverse customs and traditions.
6. Handicapped signage is posted at all schools as is accessibility to all instructional programs.
7. Mentors to high risk students are provided in conjunction with *I Am for Kids*.
8. *Safe Schools Tip Line* is available for anonymous reporting of suspected bullying incidents in schools.

## **Standard 5: Sharing Power**

**To involve families in policy and/or procedures development (decision-making)**

### *Indicators*

1. Parents will be represented on site-based councils and will be involved in the development of the school's parent plan and TSIPP (Tennessee School Improvement Planning Process).
2. Parents will be represented on the system's Tennessee Comprehensive System wide Planning Process (TCSPP) Leadership Team.
3. A Parent/School compact will be developed and published within the student handbook of all Title I schools.

4. Parents, educators, and the community will have opportunity to provide input through a survey annually posted on the district's website.
5. Parents of English Language Learners will have opportunity to provide input in an annual meeting with the district's ELL teacher.
6. The district will create a system-wide Parent Advisory Council consisting of a parent from each of the schools to meet biannually to discuss various issues.

## **Standard 6: Collaborating with Community**

### **To connect students, families, and staff to expanded learning opportunities, community services, and civic participation**

#### *Indicators*

1. Annual surveys will be conducted to identify the extent of participation; to design more effective strategies; and/or to revise, if necessary, the parent involvement plan and board policies.
2. The district's Family Involvement Advisory Council will evaluate the system's Family Involvement Plan on an annual basis and provide input for revision as needed.
3. An annual Grandparent Breakfast/Luncheon may be held at each school.
4. All schools participate in the Adopt A School Program with supplies and services being provided by district businesses or churches.
5. Community and business leaders serve on the schools' TSIPP and district's TCSP plans.
6. High school students participate in the Youth Leadership Lawrence County training by the local Chamber of Commerce.
7. High school students participate in Interact and Key Clubs-affiliates of the Rotary and Kiwanis civic organizations.
8. Schools will encourage parents to serve as instructional resources in classrooms (i.e. banking personnel with Personal Finance, computer personnel with computer applications, health care professionals with Health Science).